

1 **UNITED STATES DISTRICT COURT**
2 **DISTRICT OF NEVADA**

3 DANEA S. COUNTACH,

Case No.: 3:18-cv-00355-RCJ -WGC

4 Plaintiff

Order

5 v.

Re: ECF No. 8

6 UNITED STATES POSTMASTER
7 GENERAL MEGAN J. BRENNAN,

8 Defendant
9

10 Plaintiff filed this action against the United States Postmaster General Megan J. Brennan
11 in the Northern District of Illinois and the application to proceed in forma pauperis (IFP) was
12 granted. (ECF No. 7.) The complaint alleges that a violation of Title VII of the Civil Rights Act
13 of 1964. The case was subsequently transferred to the District of Nevada. Upon transfer, it was
14 overlooked that when the IFP application was granted, the summons and complaint were not
15 ordered to be served. The court apologizes for this oversight, and issues the instant order
16 directing that Clerk serve the summons and complaint on the defendant United States Postmaster
17 General Megan J. Brennan.


18 The Clerk shall **SERVE** the General Counsel of the United States Postal Service (the
19 agent for receipt of process for the Postal Service and its board, officers and employees, 39
20 C.F.R. § 2.2) by sending a copy of the summons and complaint by certified mail to: (1) Office of
21 General Counsel of the United States Postal Service, 475 L'Enfant Plaza SW, Washington D.C.
22 20260.
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1 The Clerk shall **ISSUE** a summons to the United States Attorney for the District of
2 Nevada and deliver the summons and a copy of the complaint to the U.S. Marshal for service to
3 the U.S. Attorney's Office at 400 S. Virginia Street, Suite 900, Reno, Nevada 89501.

4 Once service is accomplished, Plaintiff shall serve a copy of every pleading, motion or
5 other document submitted for consideration by the court upon the defendants or, if an appearance
6 has been entered by counsel, upon the attorney. Plaintiff shall include with the original of each
7 document to be filed with the court a certificate stating that a true and correct copy of the
8 document was mailed to the defendant or counsel. The court may disregard any paper received
9 which has not been filed with the Clerk, or that fails to include a certificate of service.

10 **IT IS SO ORDERED.**

11 Dated: September 30, 2019

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13 William G. Cobb
14 United States Magistrate Judge
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